



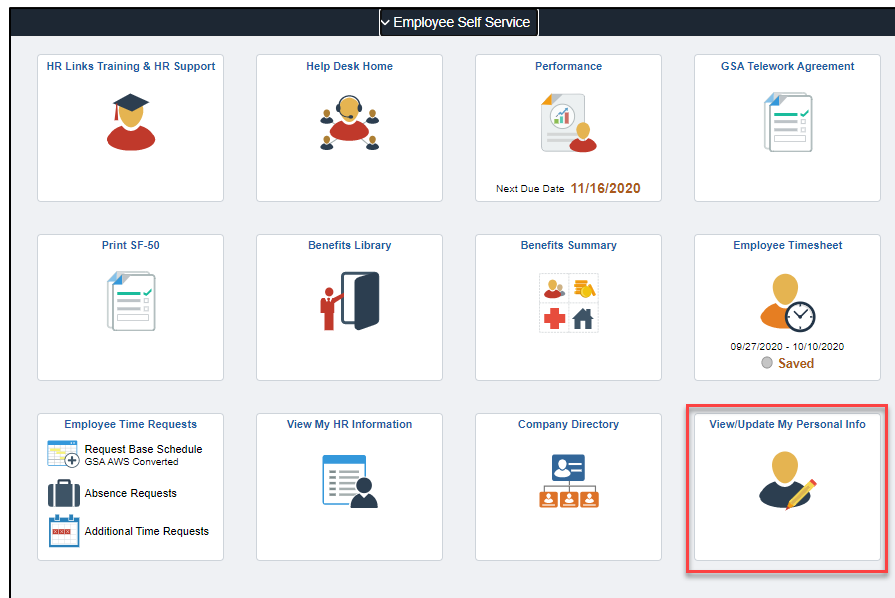
# Updating Your Ethnicity and Race

Ethnicity and race information is requested under the authority of 42 U.S.C. Section 2000e-16 and in compliance with the Office of Management and Budget's 1997 Revisions to the Standards for the Classification of Federal Data on Race and Ethnicity.

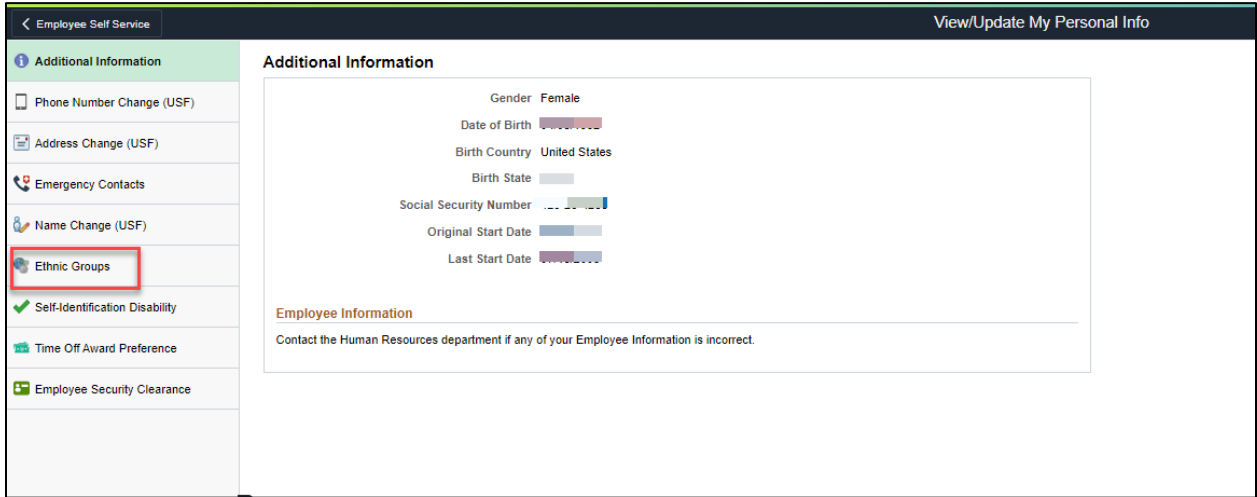
This information is used as necessary to plan for equal employment opportunity throughout the Federal government. It is also used by the U. S. Office of Personnel Management or employing agency maintaining the records to locate individuals for personnel research or survey response and in the production of summary descriptive statistics and analytical studies in support of the function for which the records are collected and maintained, or for related workforce studies.

Please refer to the [SF-181, Ethnicity and Race Identification](#), when updating your ethnicity and race in HR Links.

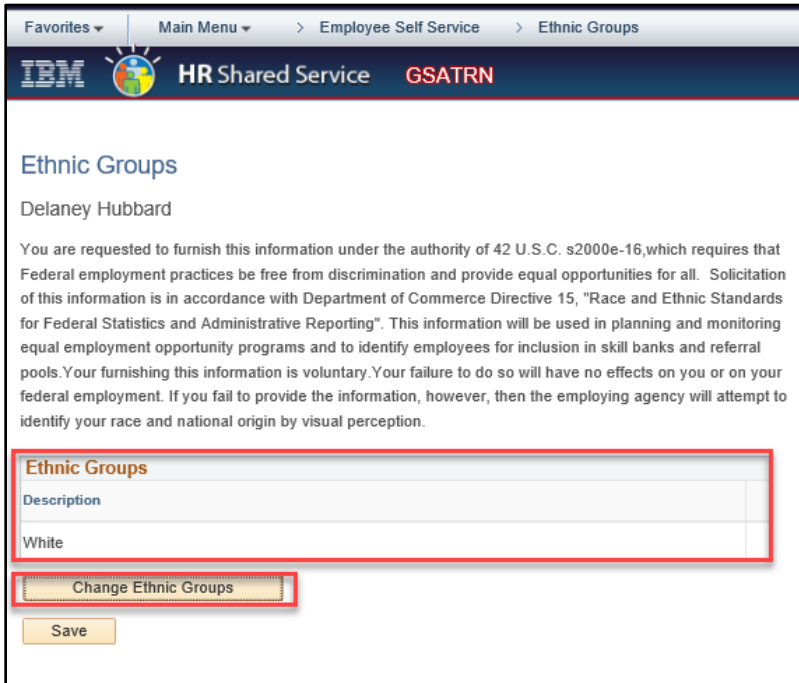
1. From the HR Links homepage, select the **View/Update My Personal Info** Tile.



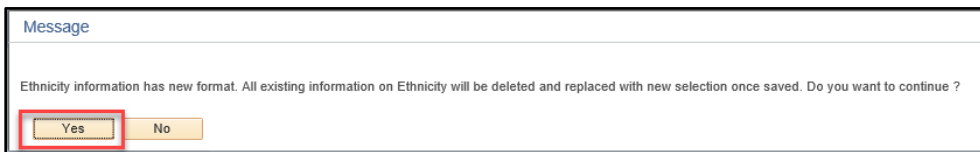
2. From the **View/Update My Personal Info** page, select **Ethnic Groups**.



3. Your current ethnic group will display. If you'd like to update your ethnic group, select **Change Ethnic Groups**.



1. Click **Yes** to the acknowledgement.





2. Respond to the questions, “1) Are you Hispanic or Latino, and 2) What is your race? Select one or more.” Select **Save**.

Favorites ▾ Main Menu ▾ > Employee Self Service > Ethnic Groups

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### Ethnicity

Delaney Hubbard

You are requested to furnish this information under the authority of 42 U.S.C. s2000e-16, which requires that Federal employment practices be free from discrimination and provide equal opportunities for all. Solicitation of this information is in accordance with Department of Commerce Directive 15, "Race and Ethnic Standards for Federal Statistics and Administrative Reporting". This information will be used in planning and monitoring equal employment opportunity programs and to identify employees for inclusion in skill banks and referral pools. Your furnishing this information is voluntary. Your failure to do so will have no effects on you or on your federal employment. If you fail to provide the information, however, then the employing agency will attempt to identify your race and national origin by visual perception.

1) Are you Hispanic or Latino? [Explain](#)

Yes

No

2) What is your race? Select one or more. [Explain](#)

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or Pacific Islander

White

3. You'll see a confirmation message saying your update saved successfully. Select **OK**.

Favorites ▾ Main Menu ▾ > Employee Self Service > Ethnic Groups

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### Ethnic Groups

#### Save Confirmation

The Save was successful.