

**General Services Administration**  
**Finance Pegasys 7.8**  
**Guide Summary**



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## Guide Summary

The Finance User Guide is divided into three documents, which contain the following sections.

### Document 1

- Section 1: How do I Use this Guide?
- Section 2: Pegasys Homepage & Navigation
- Section 3: Direct Payment Invoice
- Section 4: Invoice Documents
- Section 5: Automated Match Queries
- Section 6: Payment Authorization Documents
- Section 7: Finance Reports
- Section 8: Novations
- Section 9: Replace Values
- Section 10: Pegasys Capitalization Procedures
- Section 11: Pegasys Judgment Claims Process

### Document 2

- Section 12: Purchasing Public Debt
- Section 13: Refund Payment Procedures
- Section 14: Special Payment Procedures
- Section 15: How do I Record Payment Credits in Pegasys?
- Section 16: How do I Record Prior Year Cost Transfers in Pegasys?
- Section 17: How do I Record Bounced Checks in Pegasys?
- Section 18: PBS Construction Contracts Procedures
- Section 19: General Ledger
- Section 20: Propagate Component TSYM System Wide
- Section 21: IPP Procedures
- Section 22: ITS Foreign Invoice and Payment Procedures

### Document 3

- Section 23: Appendix A: Field Descriptions
- Section 24: Appendix B: Finance Direct Pay Checklist
- Section 25: Appendix C: Document Types

- Section 26: Appendix D: Action Code Crosswalk